

Proof of Eligible Candidates for (On Letter Head)

“This is to certify that following(number in total) Candidates , are currently employed with us, as on(Date-DD/MMM/YY), and is/are eligible to obtain the Commodity Trader Certificate by attending the NCDEX Institute of Commodity Markets and Research (NICR) Certification Program for Professionals (CPP) Classroom course.

The details of the eligible candidates* are as follows: (use additional sheet if required)

S.No	Name (as on PAN Card)	Designation	PAN Card Number	Employee Id. Number (at Registered Intermediary)	Email id	Phone Number (Mobile)	Date of Joining	Total Experience (in Years)
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

*Eligible Candidate of the Intermediary are: as an Proprietor / Sole Proprietor / Partner / Managing Partner/Chairman/ Whole Time Director/Executive Director / Director/Chief Executive Officer/Member personal/ Authorised persons or their approved user or sales executive/Authorised users of CTCL terminals/ CTCL terminal Operator/Dealers of Registered Intermediary of recognized stock exchange(s)

I hereby confirm that I have carefully read the Eligibility Criteria to be satisfied and the required documents to be produced for the issuance of the CPP Certificate by NICR. I am also aware that NICR reserves the right to defer / cancel issuance of above all or any CPP certificate at any point of time in case any discrepancies are found in either the fee paid or documents produced by Intermediary and that Intermediary will neither be entitled to claim refund of the registration fee nor will be entitled to claim a Certificate / acknowledgement of any kind for the CPP Program attended by above mentioned candidates.

I am aware that NICR may seek further clarification (if required) and that the Certificate of the Candidate shall be issued only on finding the above information to be authentic.

Enclosure:

- Registration Certificate of the Intermediary (where the Candidates are currently employed) with SEBI/Exchange
- Details of eligible candidates in NICR Excel format
- Scan Copy of Eligible Candidates Passport Sized Photograph with his/her name as file name (which will appear on the Certificate) (The file type should be JPEG)
- Scan Copy of Pan Card of the Eligible Candidates, with his/her name as file name (Self attested by Eligible Candidate and Verified by Registered Intermediary's Compliance Officer or Authorized person) (The file type should be JPEG)

Name of the Issuing Authority:

Designation of the Issuing Authority:

(Compliance Officer / Director / Proprietor / Partner / HR Manager)

Signature of the Issuing Authority:

Stamp of the Registered Intermediary